

The mission of the Catalan Institute of Nanoscience and Nanotechnology (ICN2) is to achieve the highest level of scientific and technological excellence in Nanoscience and Nanotechnology. Its research lines focus on the newly-discovered physical and chemical properties that arise from the behaviour of matter at the nanoscale. ICN2 has been awarded with the Severo Ochoa Center of Excellence distinction for three consecutive periods (2014-2018 and 2018-2022 and 2023-2026). ICN2 comprises 19 Research Groups, 7 Technical Development and Support Units and Facilities, and 2 Research Platforms, covering different areas of nanoscience and nanotechnology.

**Job Title: Strategy Development Coordinator**

**Research area or group: Strategy**

**Description of Group/Project:**

Led by Dr Margarita Navia, this office works to provide a response to the different challenges faced by the institute on the short and long term, addressing issues at the national and international level to improve institute's responsiveness to an ever-changing global context. It oversees the development of the strategic plan, coordinates institutional projects like the Severo Ochoa Programme and provides advanced research development support to the ICN2 research community.

It works in close collaboration with both the research community and the administration departments, as well as the external collaboration network of the institute, and aims to bring insight and strategic manpower to research activities, hot topics like research data management, and ongoing initiatives to support the ICN2 in becoming a world-leading research institute.

If you are a strategy enthusiast, this is a great opportunity to join a highly active team and embark in exciting projects that are helping shape the future of an institution where strategic thinking permeates all.

**Main Tasks and responsibilities:**

- Support the Head of Strategy Development in the development, implementation and monitoring of ICN2's strategic projects
- Actively contribute to the development and deployment of institutional strategies, policies and roadmaps
- Management of the Severo Ochoa Programme
- Represent the ICN2 in external strategic committees and associations
- Internally, work closely with all departments and the scientific community to ensure the correct deployment of institutional strategies and relevant projects.A23

### Requirements:

- **Education:** STEM university degree and PhD.
- **Knowledge and Professional Experience:**
  - Previous experience working in research institutions is required
  - Previous experience running complex projects or project management
  - Deep knowledge of the Spanish and EU research ecosystem is required
  - Knowledge of research strategy will be highly valued
  - Advanced level in English
  - Knowledge of Catalan and/or Spanish will be valued
  - Advanced level in IT tools
- **Personal Competences:**
  - Critical and strategic thinking, Open-minded & adaptable, motivated, resilience, proactivity, capacity to work under deadlines, multitasking, team player, good communication skills.

### Summary of conditions:

- Full time work (37,5h/week)
- Contract Length: Permanent
- Location: Bellaterra (Barcelona)
- Salary will depend on qualifications and demonstrated experience.
- Support to the relocation issues.
- Life Insurance.

Estimated Incorporation date: as soon as possible

### How to apply:

All applications must be made via the ICN2 website <https://jobs.icn2.cat/job-openings/652/strategy-development-coordinator> and include the following:

1. A cover letter.
2. A full CV including contact details.
3. 2 Reference letters or referee contacts.

Applications will be continuously reviewed. Shortlisted candidates will be invited for interview.

### Equal opportunities:

ICN2 is an equal opportunity employer committed to diversity and inclusion of people with disabilities.

ICN2 is following the procedure for contract of people with disabilities according with article 59 of the Royal Decree 1/2015, of 30 of October.